



## **INFORMATION FOR SUPPLIERS IN RELATION TO THE PROCESSING OF PERSONAL DATA**

*pursuant to art. 13 of the General Regulation on the Protection of Personal Data (RGPD 2016/679)*

In accordance with the art. 13 of EU Regulation 2016/679, the company KATO IMER Spa, owner of the processing of personal data, provides you with the following information in relation to the processing of data relating to natural persons.

### **Data provenance**

The personal data being processed generally comes from direct contacts with the supplier following our requests, orders or following offers and proposals from the supplier.

### **Purpose and legal basis of the processing**

Your personal data and possibly those of your employees will be used for:

- pre-contractual activities, exchanging information aimed at purchasing your products or services or providing quotes, and/or
- fulfill contractual obligations, and/or
- fulfill accounting and tax obligations
- the protection of the Company's rights, therefore of a legitimate interest of the owner, both in court and out of court;

In pursuing the purposes described above, it may be necessary to know and store personal data of the supplier, natural person or, in the event that it is a legal entity, of its legal representatives and possibly of its employees (name and surname, function/task, email and company phone number).

### **Refusal to provide data**

The interested party may refuse to provide the Data Controller with his personal data. However, the provision of personal data is necessary for the correct and efficient management of the contractual relationship. Therefore, any refusal to provide data could compromise the contractual relationship in whole or in part.



### **Treatment methods**

The data processing will take place through the use of tools and procedures suitable to guarantee security and confidentiality and can be carried out either using paper or electronic means.

### **Scope of data processing and communication**

The personal data will be processed by our personnel authorized to process it and by our consultants, to the extent necessary to carry out their professional duties on behalf of our Company, identified as data controllers.

**To obtain a complete list of data controllers, you can contact the data controller at any time.**

Your personal data will not be "disseminated", that is, they will not be made known to indeterminate subjects; they may instead be "communicated" by us to public and private entities who can access the data pursuant to legal or regulatory provisions and within the limits imposed by such regulations.

### **Transfer of personal data to third countries or international organizations**

No data is transferred to countries outside the EU or to international organisations.

### **Automated treatments**

The company does not carry out treatments based on an automated decision-making process, including profiling, which produce legal effects against you or which may significantly affect you.

### **Data retention times**

The data will be processed for the entire duration of the contractual relationships established and also subsequently for the fulfillment of all legal obligations. The data provided will be stored in our archives according to the following parameters:

For administration, accounting, contractual activities, management of any disputes: from 5 to 10 years as established by law in civil law and the rules regulating powers and inspection activity in tax matters, without prejudice to any specific reasons that justify its extension (e.g. in the event of litigation or investigations by the competent authorities).



### **Rights of the interested party**

As an interested party, a natural person, you can assert your rights under the articles. from 15 to 21 of the RGPD 2016/679, summarized below, by contacting the data controller at any time. Specifically, you may have access to personal data concerning you, obtain rectification or cancellation of the same, limitation of processing, portability of data or object to processing.

### **Right to complain**

Interested parties who believe that the processing of personal data relating to them occurs in violation of the provisions of the Regulation have the right to lodge a complaint with the Guarantor, as provided for by the art. 77 of the Regulation itself, or to take action in the appropriate judicial offices (art. 79 of the Regulation).

### **Contact details for the exercise of rights by the interested party**

**Data controller:** KATO IMER S.P.A., Località Cusona s/n, 53037 San Gimignano (SI), Tel: +39 0577 95121, Fax: +39 0577 982400, email: [info@katoimer.com](mailto:info@katoimer.com)